### SOP-QHSSE-001

# **Registration of a second driver**

Classificatie Versie: Datum: Extern 001 10-0823



### Introduction

This procedure applies to the safety, security and access control policy of RST. The purpose of this procedure is to realize a uniform procedure regarding the notification, registration and access of a second driver at the terminals of RST.

## General

- A second driver is allowed on RST's premises only if he or she is in training.
- If a truck has two drivers because of the driving time legislation, one driver must always wait at the security loge of the City Terminal.
- A second driver is also obligated to have a Cargocard.

## **Registration of a second driver**

- Per visit for training a second driver send an email to: security@rstbv.nl shiftleaders-ops@rstbv.nl veiligheidsteam@rstbv.nl
- This email message must contain the following information:
  - Personal information of both drivers
  - CargoCard number of both drivers
  - License plate of the Truck
  - The reason for registration
  - The expected time of arrival of the Truck



L

### Visiting adress

Rotterdam Shortsea Terminals B.V. Reeweg 35 3089 KM Rotterdam Port Number 2750 The Netherlands

#### Postadres

RST B.V. PO box 454 3190 AK Hoogvliet-Rotterdam The Netherlands

### Contact

T +31(0)10 294 2400 VAT NL001852620B01

#### Follow us

LinkedInNewsletter

