

SAFETY PROCEDURES/INSTRUCTIONS SHIPS

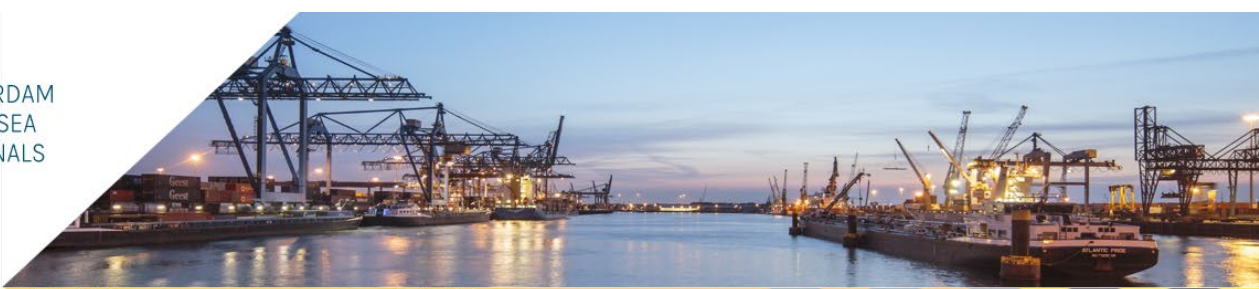


+31 10-2942527

General



- RST is an ISPS-certified terminal. Everyone in the RST terminals must obey RST's safety and security rules. If you fail to observe these rules, you will be liable for any damage and RST's property. Failure to observe the rules may also lead to a ban from the terminal.
- RST is an ISPS terminal and therefore all crew members must be registered at our security security@rstbv.nl
- If you enter the RST terminals for a visit and/or to carry out a task, you must always register your presence with security@rstbv.nl and notice of your visit must have been given.
- When work is planned on your vessel to be carried out from RST's quay, you must ask for a work permit. The form can be downloaded from the website and sent to werkvergunningen@rstbv.nl.
- Being under the influence of and/or having drugs and/or alcohol on you at the RST terminals is prohibited.
- Crewmembers, contractors and subcontractors must use the main entrance of the City Terminal at Reeweg 35, Rotterdam, when arriving and leaving the terminal. It is strictly forbidden for crewmembers, contractors and subcontractors to enter operational areas of RST and all other companies within the City Terminal
- To visit a ship, you should use the parking areas for visitors/suppliers (P1-P4)
- The use of safety clothing like: high visibility jacket, helmet, gloves etc. is compulsory
- One of the crewmembers must be in possession of a GSM telephone for direct contact with the terminal and look after safe working on board.
- Crew on duty, must make themselves visible to the crane driver at all times.
- Entering the container stack is strictly forbidden at all times.
- **It is forbidden for crew members to leave the City Terminal by foot or by bike. If crew members want to leave the City Terminal this can only be done by car (Taxi, agent e.g.)**



SAFETY PROCEDURES/INSTRUCTIONS SHIPS



On arrival

- The gangway should be placed between the edge of the quay and the white line.
- Switch on the Ships or (RST if supplied) / GSM telephone at Pilot Maas in case there is an urgent message for the ship.
- Take the aft and fore mast down if applicable before the ship comes under the crane.
- Watch the height of the cranes during shifting alongside the quay.
- Inform the terminal when the lashings are off and the ship is ready to start the operations.
- Always inform the terminal before using the ships crane.



Loading and Unloading

- It's not allowed to be in the same bay as the one the crane is working in.
- The use of an emergency radio supplied by RST is compulsory.
- Taking away or putting in place the twistlocks and /or lashing or unlashings only in another bay as where the crane is working in.
- Above 2.5 meters a safety line connected to the pinbox is compulsory according to the Dutch occupation health and safety regulations.
- If the deck layout is changing or for example a twistlock is at a wrong place during loading, crew must use the ships or (RST) GSM telephone to warn the terminal and wait until the container is at a safe distance.
- It's strictly forbidden to be under or touch the containers during the operation.



Radioman Deck and Pinbox

- Radioman deck is in charge of safe operation on board and crew has to follow his instructions.
- When radioman deck and pinbox are added to (hold) operation it is allowed to be in same bay as crane.
- Pinbox will be placed in hold when there are 20`/40` containers in hold for discharge or loading.
- When pinbox is placed crane will move to another bay and will come back when crew is finished with the pins.(crew has to advise radioman deck and he will call crane driver)
- Crew can get info by radioman deck about crane split, working procedures and ETD.

LNG Bunkering

- Inform Stevedore of time schedule for bunkering ops.
- Inform Stevedore of actual start-/stop-time of LNG transfer.
- Confirm with Stevedore discharge/loading-sequence nearby bunker station



SAFETY PROCEDURES/INSTRUCTIONS SHIPS

Contact Details RST

Primair Contactperson RST	Berthplanning
Phone number	+31 10 294 2451/ 2453/ 2455
E-mail adress	berthplanning@rstbv.nl
RST Operational Shiftleader	+31 6294 68 00
Security City Terminal	+31 102942528
Emergency number	In case of emergency <u>ALWAYS CONTACT SECURITY CITY TERMINAL</u> 010-2942527

Name vessel:

Received by Captain / Chief officer (name)

Signature Captain / Chief officer:

Date:

Captain, please hand this instruction over to the present crew and new crew when relieved.