Check-in at RST

Use your TAR for Check-in at RST. If your TAR is correct and all information is complete, you will receive a ticket and can proceed to the terminal for drop-off/pick-up.

Please note: A RST TAR starts with a '2' and consists of 7 digits, only numeric.

- If you don't have a TAR, select "No TAR code" and choose for RST or a different terminal. When you have no TAR and want to visit RST, please go to the parking and Self Service Desk to check-in at RST.

A. Go to Yard

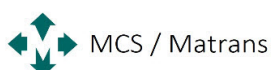When everything is OK with your visit, please take your ticket and head to the terminal for drop-off/pick-up. The route is described on your ticket.
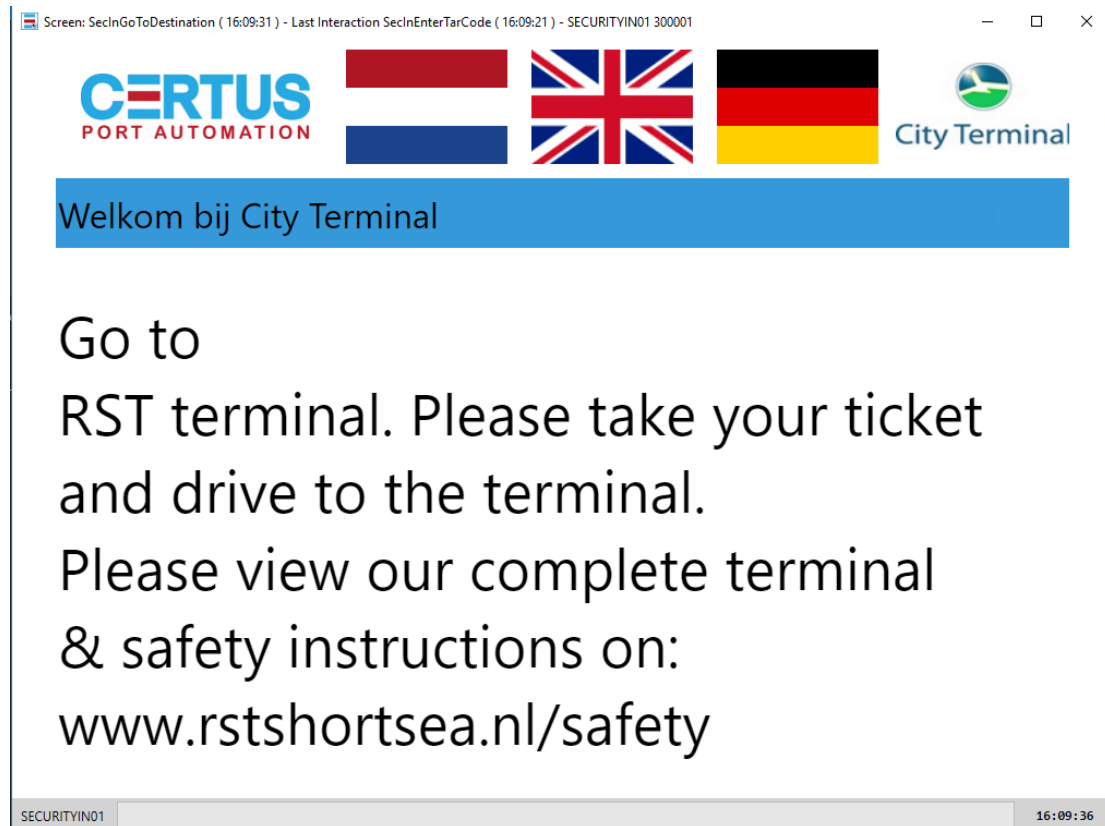
B. - Exception - Go to Inspection IN

If you used a TAR and an exception is raised with your visit you will be send to Inspection IN. Example of an exception is a re-planner (no drop location found) or OCR mismatch. Drive to the RST Inspection IN lanes and present your CargoCard. A clerk will help you via the intercom. After the exception has been solved, you will receive your ticket and you can proceed to the terminal.
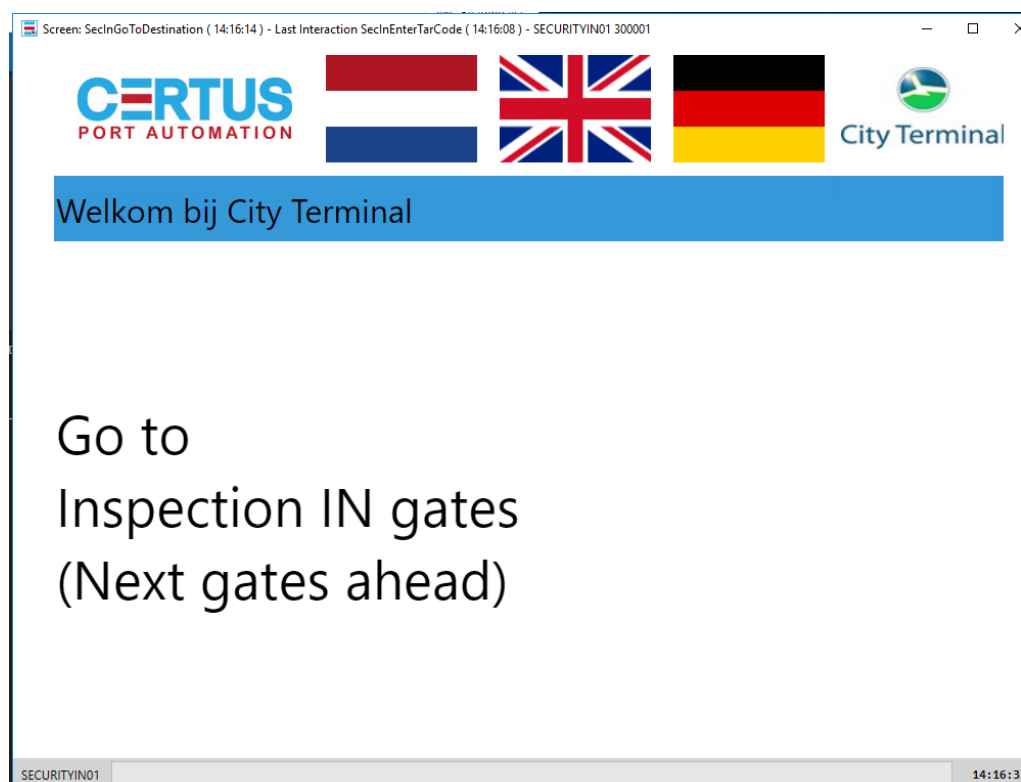
C. Error - Go to Self Service Desk

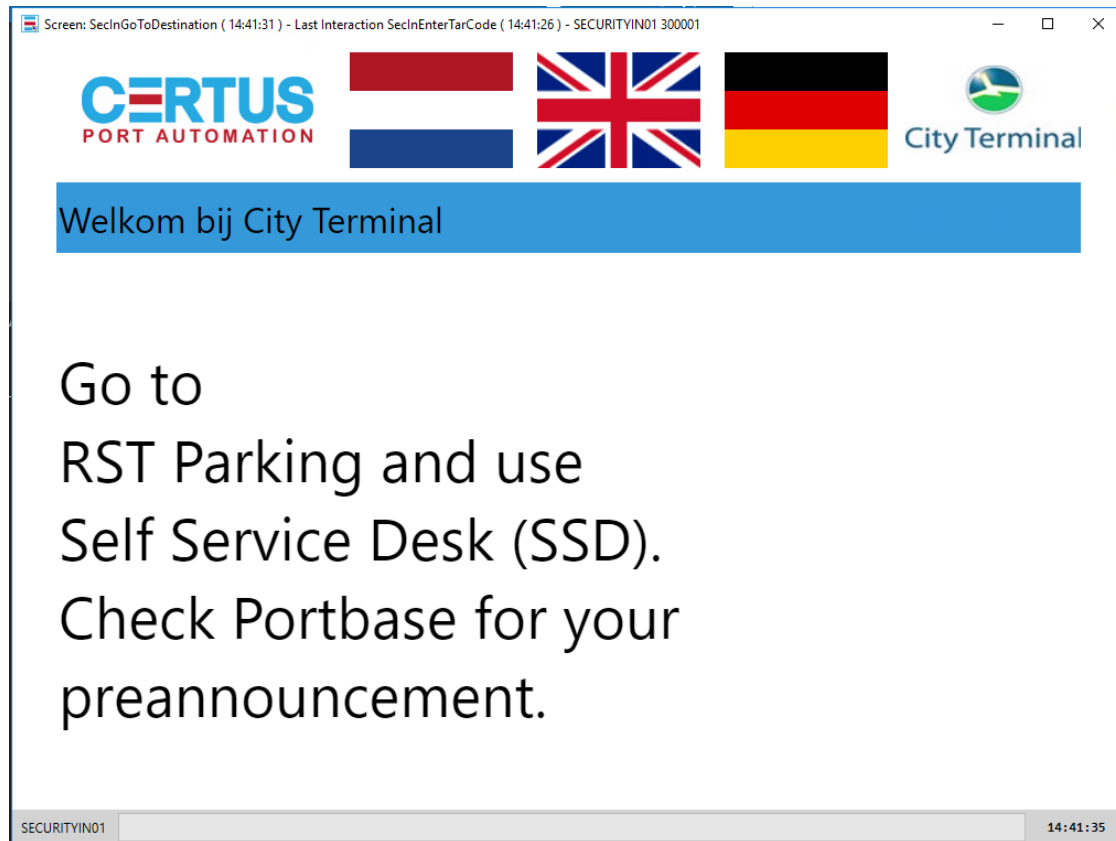If you used a TAR and an error is raised within your visit, please head to the parking. Examples of errors are no documents present, container not available, booking/release information not correct.

Before calling the SSD, make sure you or your planner checked Portbase and concluded that the pre-announcement is Accepted (so all dots are green). If there is still a reason why the pre-announcement has not been accepted, please make sure this is solved before going to the SSD. Hereby the waiting time will be limited to an absolute minimum.

Pre-Gate Routing

B - To RST Inspection gates (3 right gates)

A - To Terminal Yard (All Zones 8,9,10)

C - To parking & SSD

RST Pre-Gate Routes per 03-08-21